

## NOTICE OF MEETING

### ELM RIDGE WATER CONTROL AND IMPROVEMENT DISTRICT OF DENTON COUNTY

The Board of Directors ("the "Board") of Elm Ridge Water Control and Improvement District of Denton County (the "District") will hold a regular meeting on **Wednesday, June 18, 2025, at 6:00 p.m., at its Administrative Building located at 700 Savannah Boulevard, Savannah, Texas**, to discuss and, if appropriate, act upon the following items:


1. Swearing-in ceremony for new police officer and department K9 officer.
2. Public comment(s) – In accordance with the Open Meetings Act, Directors are prohibited from acting on or discussing any new items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the agenda items are appreciated by the Board of Directors and may be taken into consideration at this time or during that agenda item. Please complete a Public Input Form if you desire to address the Board. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual member thereof.
3. Consent Agenda:
  - a) Minutes of May 22, 2025, and June 3, 2025, Board meetings;
  - b) Tax Assessor/Collector's report as of May 30, 2025;
  - c) Developer's Report on lot development, home construction and sales; and
  - d) Bookkeeper's report, including payment of bills, status of investments, and revenue and expense comparison.
4. Authorize delinquent tax attorney to proceed with collection of delinquent taxes.
5. Status of traffic light at Artesia Boulevard and First Street intersection, and take any related action.
6. Engineer's report, including the following items and actions relating to, among other projects, 2025 District Road Repair Project, ArrowBrooke Park parking lot expansion, ArrowBrooke Park meandering sidewalk, Upper Trinity Regional Water District waterline for Artesia, Artesia ground storage tank, sidewalk/curb repairs at Marietta Lane and Hartsfield Street, road repairs, traffic road restriping on Magnolia Boulevard at FM 1385, and the taking of any action necessary or appropriate, including:
  - a) Status of construction projects within the District;
  - b) Authorizing preparation of construction plans and specifications for improvement projects;
  - c) Approval of construction plans and specifications and advertising for bids for contract(s) for improvement projects;
  - d) Award of contracts for construction of improvement projects and issuance of notices to proceed;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (972) 823-0800 at least three business days prior to the meeting so that appropriate arrangements can be made.

- e) Approval of construction pay application(s) and change order(s) to construction contracts;
  - f) Acceptance of certificate of completion and authorize final acceptance of projects and direct Engineer to notify insurance company of new facility, as appropriate;
  - g) Approval/status of engineering Task Order(s);
  - h) Deeds, easements, consents to encroachment, requests for service or utility commitment letters;
  - a) Authorize and/or ratify repair and maintenance of District facilities, as necessary.
  - i) Approval of final plats and amendments to plats;
  - j) Engineering contracts;
  - k) Approvals and permits; and
  - l) Miscellaneous.
7. Operator's report regarding Artesia Utility System, including status of maintenance of water facilities; discuss meter replacement program for Artesia; and authorize expenditure of funds for operation and maintenance of water facilities.
  8. General Manager's report, including (i) discussion of traffic matters, including parking on Gardenia, prohibition of large trucks on Magnolia Boulevard, potential speed limit reduction in Artesia and ArrowBrooke, and designation of certain school zones and school crosswalks, (ii) discussion regarding preparation for July 4<sup>th</sup> events, and (iii) authorizing any actions and expenditures as necessary.
  9. Report from Chief of Elm Ridge Police Department, and authorize actions and expenditures as necessary.
  10. Report regarding District's Administrative Building, including status of construction of additional parking lot; development of emergency procedures plan; discuss proposed August 2025 Grand Opening activities, and authorize actions and expenditures as necessary.
  11. Discuss ArrowBrooke traffic signal options and street lighting; and the taking of any action in connection therewith.
  12. Consider Committee Reports, and take any related action; approve Charters for Committees.
  13. Report on District website, including Communication Committee report, and authorize any related action.
  14. Discuss use of ArrowBrooke Park, and take any related action, including approval of form of contract for use of the park, and adoption of park and District property rules.
  15. Consider discussion of District's draft operating budget for fiscal year ending July 31, 2026.
  16. Discuss status of Purchase Contract with Putt and Plate, Inc. for purchase of District property.

17. Discuss status of acquisition of easements relative to construction of Upper Trinity Regional Water District waterline for Artesia.
18. Discuss District administrative policies and procedures and adopt revised policies; discuss accounting and employment matters; and take any appropriate action.
19. Future agenda items.
20. Adjourn.



  
Jonathan H. Finke  
Attorney for the District

*Elm Ridge Water Control and Improvement District of Denton County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section, 551.072 (Deliberations Regarding Real Property), Section 551.073 (Deliberations Regarding Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations Regarding Security Matters), and Section 551.087 (Economic Development).*

This meeting shall be recorded and subsequently posted to the District's website.